**Before** sending this form, please **discuss with your ESRF or ILL local contact** to find out if access to EMBL facilities is really necessary, keeping in mind that ESRF an ILL have biological laboratory facilities. If you do need to request access you must send this form **one month** **in advance** to lab\_support@embl.fr.

* Safety training and lab introduction by the EMBL safety officer are mandatory before you can access the facilities. They can be provided Mondays to Fridays *(except on French bank holidays)* between 9am and 5pm, please plan your arrival accordingly.
* We can only accommodate 2 persons per group, and your request may not be accepted if other visitors are already using the facilities.
* Please note that your request cannot be approved unless this form is properly filled out and the terms of use are accepted.

After sending this form please get in contact with the EMBL lab support to prepare your visit.

Request date:  *select date*  Host institute: Local contact:

Visitor details

Visitor 1: Name: e-mail: [ ]  First visit at EMBL

Visitor 2: Name: e-mail: [ ]  First visit at EMBL

 (first-time visitors must arrive during EMBL opening hours)

EMBL access required from to **( (provide date *and* time)**

Experiment title:

Experiment number: Project title: Beamline:

Sample details

Name:

Type: [ ] Cell [ ] Bacteria [ ] Virus [ ] Toxin [ ] Prion protein [ ]  Other:

If protein: Function: Source origin:

Please use scientific names (*Escherichia coli, Homo sapiens, and strain* …)

[ ]  The sample is recombinant - Expression host:

 *Please use scientific names (Escherichia coli, Spodoptera frugiperda….)*

[ ]  The sample is harmful for human health

[ ]  The sample contains hazardous substances (heavy metals, inhibitors, toxic drugs…):

Short description of the experiment to be performed at EMBL’s visitor lab:

Equipment requested

[ ]  Centrifuge (rotor: ) [ ]  Ultracentrifuge (rotor: )

[ ]  Nanodrop [ ]  Sonicator

[ ]  Cold room [ ]  -80°C storage space

FPLC *(columns not supplied)*: [ ]  room temperature [ ]  4°C

Equipment not provided by EMBL lab support: FPLC columns, Amicon, Centricon

Comments: